



14 July 2020

Ms. Wingyin Chan & Mr. Kenneth Tang
B-1, 6/F, 88-90 Kennedy Road
Merry Garden
Wan Chai, Hong Kong

Tel: 6037 0006 / 9382 6610
Email: senorita.viola@gmail.com /
Kenneth610@hotmail.com

Dear Ms. Chan & Mr. Tang,

This is to confirm the cancellation of **Ms. Wingyin Chan & Mr. Kenneth Tang Wedding Dinner** ("the Event") on 8 August 2020 between **Ms. Wingyin Chan & Mr. Kenneth Tang** ("the Customer") and the Luxury Hotels International of Hong Kong Limited d/b/a JW Marriott Hotel Hong Kong ("the Hotel") and all space(s) reserved according the Agreement dated 6 March 2020 had been released at this point.

In accordance of the signed Agreement, a cancellation/postponement charge based at 100% of the Minimum Guaranteed Revenue and/or Room Rental will be imposed.

As a gesture of goodwill, the Hotel agrees to have an exceptional arrangement for the Customer on this special occasion. The paid deposit at HK\$360,000 net will be credited and transferred to the postponed Event on Sunday, 22 November 2020. Package, minimum charge (HK\$450,000Net) and all other terms and condition will remain the same.

No further cancellation is allowed, otherwise, the cancellation charge of 100% of the paid amount will be forfeited.

By signing and returning this letter on or before **Tuesday, 21 July 2020** to confirm and agree the above stated arrangement between the Customer and the Hotel. In the event a fully-signed copy of this letter is not received by the date stipulated in the clause, neither party will have any further obligations under the Agreement.

On behalf of the Hotel
JW Marriott Hotel Hong Kong

Confirmed and accepted by

Elsie Chan
Sales Manager

Ms. Wingyin Chan & Mr. Kenneth Tang
Date :

Ref: Wingyinchan&Kennethtang.0808.WD.Postpone
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JW Marriott® Hong Kong

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